

We are looking for a **Production Supervisor** to join our team! Reporting to the Production Manager, the Production Supervisor will be responsible for directing and coordinating activities of the production department. The ideal candidate is energetic, collaborative, and forward-thinking. We are looking for a change management production leader that is comfortable building teams and processes from the ground up in a fast-paced highly regulated environment.

**Duties and Responsibilities:**

- Ownership of production floor from all aspects of H&S, Quality, Waste and productivity.
- Achieve department line efficiency targets while maintaining a safe environment at all times.
- Review completion and accuracy of end of shift production report.
- Follow up on operational schedules and coordinate manufacturing activities to ensure production and quality of products meets specifications.
- Facilitate and own communication between production and any other department required to be involved based on the situation that arises.
- Main Production stake holder to lead production investigations and complete written deviations (if required).
- Resolve operational, manufacturing, and maintenance problems to ensure cost efficiency and attempt to minimize operational delays.
- Reviews machines and equipment with the maintenance department to ensure specific operational performance and optimum utilization.
- Develop or revise standard operational and working practices and observe workers to ensure compliance with standards.
- Recommend measures to improve production methods, equipment performance and quality of product.
- Responsible for the development and growth of all production floor staff involving areas of behavior, communication, productivity, and career progression.
- Keep payroll system (Payworks) up to date daily as well as approving vacations based on requests received from employees.
- Observe and drive forward continuous improvement suggestions and ideas that will benefit the overall flow of the production floor.
- Review and adjust staffing requirements to meet production schedules.
- Supervise and coordinate activities of front-line production operators and production lead hands.
- Responsible for the implementation and continued support of Production, Quality Assurance, and Health and Safety Standard Operating Procedures (SOP's)
- Collaborate and partner with others through actively building positive and productive relationships, working to understand different viewpoints, and treating people of varying backgrounds and perspectives fairly.
- Communicate ideas and information in an effective manner by listening, demonstrating understanding, readily sharing information, and keeping appropriate parties up to date.
- Take initiative to understand and produce results aligned to department priorities and accept responsibility for performance and results.
- Identify root causes of problems and develop solutions to make effective, timely decisions and drive the change forward.
- Demonstrate a commitment to TerrAscend's vision and mission. Understand how individual decisions and actions impact the needs of the department as well as overall corporate goals.
- Build teams by selecting the right people, with the right skills, at the right time. Set clear goals and develop others to build new skills and capabilities. Provide support, resources, and constructive feedback to achieve objectives. Manage conflict within the department and between the department and others.
- Ensure teams are communicating by building an environment of collaboration, partnership, and trust, as well as holding others accountable.
- Lead change by example through generating unique ideas and solutions, championing new initiatives, and overcoming resistance to change.
- Demonstrate strategic thinking by developing plans, balancing immediate priorities with long-term goals, anticipating future conditions and circumstances, and aligning with department and corporate goals when implementing initiatives.
- Complies with all laws, regulations, and company policies/procedures
- Other duties that may be assigned

## Supervisor, Production

September 2021



### Qualifications and Education:

- Post-secondary education preferred
- A minimum of 3-5 years' experience in multifaceted production environment dealing with high speed machinery and a multicultural work staff environment.
- Previous experience in the pharmaceutical or food industry an asset
- GMP and Cannabis Act knowledge considered an asset
- Excellent verbal and written communication skills
- Strong organizational and time management skills
- Ability to work well independently as well as a part of a team
- High attention to detail paired with the ability to multitask
- Effective critical thinking and problem-solving skills
- Proficiency with Microsoft Office Suite and related programs

**Note:** The chosen applicant will be required to successfully complete criminal and reference checks.

TerrAscend thanks all candidates for their interest; however, only those selected to continue in the process will be contacted.

*TerrAscend is a supporter of AODA (Accessibility for Ontarians with Disabilities Act). Accommodation will be provided to all applicants with disabilities during the recruitment process.*

*TerrAscend is committed to creating a diverse environment and is proud to be an equal opportunity employer.*

Please submit your application to [recruitment@terrascend.com](mailto:recruitment@terrascend.com). Indicate your desired job position in the subject line.