

We are looking for a **Manager, Supply Chain and Logistics** to join our team! Reporting to the VP of Operations, the Supply Chain & Logistics Manager will be responsible for overseeing the Planning, Scheduling, Inventory and Logistics of TerrAscend Canada's suite of products, including leading the communication, information and document transfer, and general management of key vendor relationships. The ideal candidate is energetic, collaborative, and forward-thinking. We are looking for a change management leader that is comfortable building teams and processes from the ground up in a fast-paced environment.

Duties and Responsibilities:

- Direct responsibility of Inventory/Logistics Supervisor and Special Projects Lead (Planning/Scheduling), as well as overall ownership for the entire department
- Full ownership of all Inventory/Logistics P&L budget
- Oversee and provide direction on master planning strategies as well as optimizing production scheduling
- Consistently assess inventory supply chain at all levels to ensure SO's are fulfilled accurately to achieve month end revenue targets
- Implement further value added metrics to analyze and drive actions for all Supply Chain and Inventory levels
- Oversee monthly open order status and collaborate to drive multidepartment actions (Finance, Sales, Production, Quality, Shipping) to ensure open orders are actioned to booked orders
- Aid Inventory/Logistics Supervisor in assessing and developing people and processes within the Inventory/Logistics team
- Develop Standardized Operating Procedures for planning, scheduling, inventory management on all API and packaging components, in process inventory, and finished goods inventory
- Function as the ERP Production/Inventory Super User, providing trouble shooting skills and training to other system users
- Manage workflows related to inventory write-offs and disposition/destruction processes
- Manage inventory within ERP and physically in the vault, integrate all other packaging materials through issuing and reconciliations
- Aid Special Projects Lead in working within site to ensure aged inventory/obsolescence items are actioned
- Direct responsibility for Inventory Accuracy; inclusive of vault, secured storage, retentions, discrepancy analysis and inventory adjustments
- Responsible for ensuring inventory discrepancy are acted upon accordingly by determining the root cause and implementing corrective actions
- Ensures all inventory transactions within the site are completed accurate and timely
- Conducts and issues all API inventory reporting required by both Health Canada and the CRA in conjunction with the Finance Team
- Takes a pro-active approach to continuous improvement and to implement the application of lean methodologies within supply chain and inventory management
- Ensures all jobs are closed prior to the period closing and that inventory discrepancies are identified with appropriate adjustments
- Full management of any end of year Annual Cycle count preparations and overall financial results
- Oversees logistics transportation methodology/costs for inbound/outbound freight, as well as courier logistics
- Complies with all laws, regulations, and Company policies/procedures
- Backup support for Special Projects Lead and Inventory/Logistics Supervisor
- Other duties that may be assigned

Qualifications and Education:

- Post-secondary education preferred
- 3-5 years proven experience in Supply Chain and Logistics Management required
- Previous experience in an inventory control/Warehouse leadership role in the pharmaceutical or food industry an asset
- Previous experience in Master Planning and Scheduling required
- GMP and Cannabis Act knowledge considered an asset
- Excellent verbal and written communication skills
- Strong ability in team development and process optimization a must
- Strong organizational and time management skills
- Ability to work well independently as well as a part of a team
- High attention to detail paired with the ability to multitask
- Effective critical thinking and problem-solving skills

Manager, Supply Chain and Logistics

September 2021



- Proficiency with Microsoft Office Suite and related programs

Note: The chosen applicant will be required to successfully complete criminal and reference checks.

TerrAscend thanks all candidates for their interest; however, only those selected to continue in the process will be contacted.

TerrAscend is a supporter of AODA (Accessibility for Ontarians with Disabilities Act). Accommodation will be provided to all applicants with disabilities during the recruitment process.

TerrAscend is committed to creating a diverse environment and is proud to be an equal opportunity employer.

Please submit your application to recruitment@terrascend.com. Indicate your desired job position in the subject line.